

TNG

Technical Documentation



VAT tax rate change to 20 percent
Based on Federal Law of 03.08.2018 # 303-Φ3

Guidelines

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1. Changing VAT tax rate in TNG

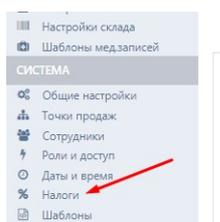
To change VAT tax rate in TNG, the following few steps should be taken:

1. Make sure you have the rights for accessing Configuration module in TNG. If you have limited rights and may not access Configuration module, contact your IT specialist or HRS Support Services.
2. In TNG main screen, select Configuration mode.



Go to Configuration mode

3. Select Taxes menu item in control panel, while in Configuration mode.



Taxes menu item

4. The system will open a Tab containing tax settings.

The screenshot shows the 'Налоги' (Taxes) tab in the configuration mode. The main content is a table with the following columns: 'Идентификатор', 'Наименование', 'Тип', and 'Ставка налога'. The first row is highlighted in blue and shows '1' in the 'Идентификатор' column, 'VAT' in the 'Наименование' column, 'НДС' in the 'Тип' column, and '18.0' in the 'Ставка налога' column. A red arrow points to the '18.0' value.

Идентификатор	Наименование	Тип	Ставка налога
1	VAT	НДС	18.0
2		-	0.0
3		-	0.0
4		-	0.0

Tax settings Tab

To change VAT tax rate, in tax table double click on the VAT line to make it available for editing.

The screenshot shows the 'Налоги' (Taxes) tab in the configuration mode. The main content is a table with the following columns: 'Идентификатор', 'Наименование', 'Тип', and 'Ставка налога'. The first row is selected for editing, and the 'Ставка налога' field is highlighted. The value '18' is visible in the field. There are 'Сохранить' (Save) and 'Отмена' (Cancel) buttons at the bottom right.

Идентификатор	Наименование	Тип	Ставка налога
1	VAT	НДС	18

Editing VAT tax rate

Without changing the tax name, in Tax rate column change VAT tax rate from 18 to 20, and press Save button.

Идентификатор	Наименование	Тип	Ставка налога
1	VAT	НДС	20

 **Сохранить** [Отмена](#)

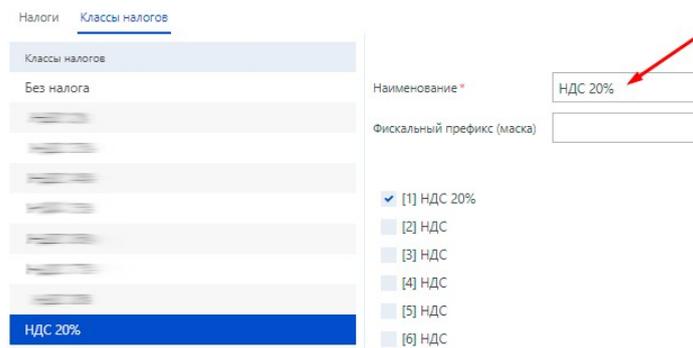
VAT tax rate has been changed

If, for example, the system VAT name is VAT 18%, i.e. the tax name includes 18% value, then, this name should be changed. To do this, go to Tax Classes Tab.



Going to Tax Classes Tab

Change tax class as it is shown in the picture below.



Changing tax class

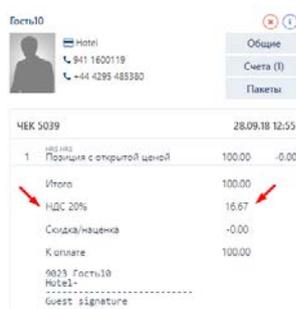
Finally, press Save button.

VAT tax rate has been changed in TNG.

2. Verifying VAT tax rate new value and its calculation

We recommend that you verify that VAT tax rate has been changed accurately. For this, the least you should do is to make sure VAT is displayed accurately on check, in TNG.

Go to Operations mode and open Cash operations.



The screenshot shows a fiscal check interface. At the top, there is a header for 'Гость10' (Guest 10) with a profile picture and contact information: 'Hotel', '941 1600119', and '+44 4295 485380'. To the right, there are buttons for 'Общие' (General), 'Счета (1)' (Accounts (1)), and 'Панель' (Panel). Below this, the check details are displayed: 'ЧЕК 5039' (Check 5039) and '28.09.18 12:55'. The main table lists the items on the check:

№	Имя	Сумма	НДС
1	Позиция с открытой ценой	100.00	-0.00
Итого		100.00	
	НДС 20%	16.67	
	Созда/наценка	-0.00	
	Коплате	100.00	

Below the table, there is a section for the check details: '5039 - Гость10', 'Hotel', and 'Guest signature'.

Check including VAT 20%

Add any menu item to your check, press Subtotal button and make sure that VAT is displayed accurately on check, and that its name is VAT 20%.

This check can be cancelled in TNG. Cancel this menu item in check, and then close this check to any payment method.

We also recommend that you check VAT tax rate entered in fiscal register. To do this, do not cancel right away your check including the menu item used for verifying VAT calculation. Instead, just close it to Cash payment method.

Verify that VAT tax rate and the amount are correctly displayed on fiscal check.

In the event that VAT details are not correct on fiscal check, contact the Fiscal Register Technical Support Centre (ЦТО) your fiscal register relates to.